

# MINUTES

## Antis Township 2024 Board of Supervisors

*April 4, 2024, Antis Township Meeting Room*

### ATTENDANCE

#### Board Members

Steve Winterstein, Brian Kustaborder, George Bell, Benjamin Hornberger, Susan Kensinger

#### Staff

Douglas Brown, John Frederick, Randy Showalter, Shawn Wolfe, Lori Del Biondo

#### Visitors

Township Engineer Chris Dutrow, Township Attorney Pat Fanelli, Joe Smyder, Resident, Elizabeth Young, The Daily Herald; Bill Kibbler, Altoona Mirror; Chris Forshey, Jack McCloskey, Excelsior Fire Company; Lance Kustaborder, PVFC; Caleb Keller, Fire Chief, PVFC

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The April 4, 2024 Board of Supervisors meeting was called to order at 6:00 by Steve Winterstein followed by prayer and Pledge of Allegiance.

#### Public Comment Period

Melissa Berardi provided an overview of events and activities that the community Trust is working which included among other things a farmer's market.

#### Meeting Minutes

The March 7, 2024 Board of Supervisor meeting minutes were approved on the motion of Benjamin Hornberger, seconded by Brian Kustaborder followed by a 5-0 voice vote.

#### Supervisors Reports

**George Bell & Benjamin Hornberger** reported that they walked the trail and learned a lot about the project.

**Sue Kensinger** reported that the library is distributing glasses to watch the eclipse. The library will also be hosting a vaccine clinic and a used book sale.

## Manager's Report

Manager Douglas Brown reported that he has been subpoenaed to appear in the Shane Shauver-Dan Hagerty case.

## Code Enforcement Report

Shawn Wolfe provided an update on the cleanup of the 140 Tipton Manor Rd. property.

## Engineer's Report

The Twp Engineer had nothing to report.

## Planning Commission

Doug Brown presented the Paul & Lynda Vaughn Lot merger creating two lots (*Property Code: 3-15B-1 & 3-15B-1.1*). One lot will contain 1.286 acres with the other one being .413 acres intended to be the sites for two single family homes. The property is located along N Lock St between N 9<sup>th</sup> St. and N. 10th St. and is served by public utilities. The Paul & Lynda Vaughn lot merger was approved on the motion of George Bell, seconded by Brian Kustaborder followed by a 5-0 voice vote.

The James O Martin Subdivision was tabled as new revised plans have been submitted to the planning commission for review.

Doug Brown presented the Bickel's Surplus Too Land Development for preliminary approval. The proposal is to construct a 11,800 sq. ft. building off of Old 6<sup>th</sup> Avenue Road (*Property Code: 03.00-23.0021.05-000*). The existing building and associated parking will provide enough parking so no additional parking will be needed. On the motion of Benjamin Hornberger seconded by Susan Kensinger followed by a 5-0 voice vote preliminary approval was given. In the same motion approval was given for the waiver request to curbing as stated in SALDO section 155.091.C).

## Treasurer Reports

The March 202 Treasurers Report was approved on the motion of Brian Kustaborder, seconded by George Bell followed by a 5-0 voice vote.

A motion to approve the March 2024 Bills in the amount of \$55,464.33 from the General Fund, \$43, 244.45 from the Capital Reserve Fund, \$776 from the Stormwater Improvement was approved on the motion of Brian Kustaborder, seconded by George Bell followed by a 5-0 roll call vote.

Authorization was given on the motion of Brian Kustaborder, seconded by George Bell followed by a 5-0 voice vote to transfer \$115,161.82 in first quarter EIT to the Capital reserve Fund.

Authorization was given on the motion of Steve Winterstein, seconded by Susan Kensinger followed by a 5-0 voice vote to transfer \$20K from the General Fund to the Stormwater Improvement Fund.

Authorization was given on the motion of Brian Kustaborder, seconded by George Bell followed by a 5-0 voice vote to release \$11,474.17 to the Conservation District for our distribution to the ISC.

Authorization was given to release half of our contribution to the library in the amount of \$18,3785, on the motion of Susan Kensinger, seconded by Brian Kustaborder followed by a 5-0 voice vote.

### **New Business**

The sealed bids for the aggregate material were opened at 1:00 on April 4th with no bidders present.

A motion to award the Aggregate Material Bid to New Enterprise Stone & Lime who submitted the low bid of \$71,002.50 was made by Steve Winterstein, seconded by Brian Kustaborder followed by a 5-0 vote. The bid tabulation is made part of these minutes.

Then lone bid for the Park Pavilions Soffit & Fascia project was opened. The bid was awarded to Learn Brothers Construction at a bid of \$56,700 on the motion of Susan Kensinger seconded by George Bell followed by 4-1 vote with Benjamin Hornberger voting no.

On the motion of Brian Kustaborder seconded by George Bell followed by a 5-0 Voice vote authorization was given to advertise the Ordinance for the Bellwood Borough Penn Vest Loan.

On the motion of Brian Kustaborder seconded by George Bell followed by a 5-0 Voice vote authorization was to purchase a rider on our insurance policy to provide coverage for the Farmers Market.

On the motion of George Bell seconded by Brian Kustaborder followed by a 5-0 Voice vote authorization was given to purchase the playground equipment to be paid from the DCED Grant Proceeds.

On the motion of Brian Kustaborder seconded by Susan Kensinger followed by a 5-0 Voice vote authorization was given to purchase a 2024 F-600 truck.

On the motion of seconded by Brian Kustaborder followed by a 5-0 Voice vote authorization was given to release \$500 for the Community Picnic as was included in the 2024 Budget.

On the motion of Brian Kustaborder seconded by George Bell authorization was given to release \$72,005 to Stiffler Mcgraw & Associates for Trail Engineering. Note that this amount will be offset by \$31450 in outstanding grant funds).

## **PUBLIC SAFETY**

The Fire Companies call list and financials were reviewed as well as Excelsior's strategic plan review.

The Manager recommended that contributions to the fire companies be based on # of calls and the number of fire fighter 1 training. Caleb Keller, Fire Chief, Pinecroft Volunteer Fire Company, reported that they are hoping that five members will receive their firefighter one training in the coming months. Benjamin Hornberger commented that we should be supporting our fire companies more and further indicated that we need three fire companies. After much discussion and on the motion of Brian Kustaborder, seconded by Steve Winterstein followed by a 5-0 voice vote authorization was given to release 2/3 to Excelsior and 1/3 to Pinecroft as follows:

\$40,425 Total to be Disbursed

\$13,475 Pinecroft

\$26,850 to Excelsior

### **Public Comment Period**

There were no public comments.

The board adjourned at 8:04 PM.

Submitted by: Lori DelBiondo